

MAILBOX REPAIR POLICY

During the winter months mailboxes may be damaged or broken as a result of snow being thrown against them by Town Public Works plows during snow removal.

On rare occasions, mailboxes are damaged by actually being struck by the Town Public Works snow plow.

Therefore, the Town of Rocky Hill has established this policy concerning the repair of mailboxes:

The Public Works Department, or designated representative, will investigate all reports and will advise the resident or taxpayer of the decision to repair.

Mailbox installation will be consistent with Postal Regulations:

<https://www.usps.com/manage/mailboxes.htm> (See diagram in link)

- Place mailbox 41" to 45" from road surface and 6" to 8" back from curb with 4x4 wooden support or 2" diameter steel or aluminum pipe, buried 24" deep in ground and securely fastened to resist impact of plowed snow
- Residents & taxpayers are advised of the importance of proper placement of their mailboxes and post so that damage to the box does not result from winter snow operations
- If the mailbox or post is physically struck by the snow plow, the Town will replace with a standard post and/or box with a cost not to exceed \$65.00
- **No mailbox or post will be repaired or replaced if damage was caused by the force of snow thrown by town snow plows**

This policy has been adopted in order to provide a formal resolution for the Town regarding damage to mailboxes and to inform residents/taxpayers of the conditions that the Town of Rocky Hill will be responsible for in replacing a post or mailbox. In addition, this policy is set forth to inform Rocky Hill residents/taxpayers about the correct location for mailboxes.