

**TOWN OF ROCKY HILL EXTERNAL JOB POSTING**  
(This is an advertisement. Please see pages 2 – 4 below for a detailed job description.)

**FIRE DEPARTMENT**

**ASSISTANT FIRE MECHANIC / CUSTODIAN**

The Town of Rocky Hill, one of Connecticut's most desirable places to live and work, is accepting applications for a full-time position of Assistant Mechanic/Custodian in the Fire Division. Please see the job description on pages 2 – 3 below for a detailed list of job functions and qualifications.

This position is part of the NAGE Local RI-266 union. Salary (Wage Appendix A, Effective 7/1/2021: ranging from \$29.82 to \$32.27 per hour) and hours will be in accordance with the collective bargaining agreement which can be viewed online at: [www.rockyhillct.gov/unioncontracts](http://www.rockyhillct.gov/unioncontracts).

Interested applicants must submit each of the following: 1) a resume; 2) a letter of interest which clearly demonstrates how the applicant meets the qualifications; and 3) A completed Town of Rocky Hill Application for Employment. ***Applications will be accepted until the position is filled.*** Incomplete applications will not be considered. Please be advised finalists will be required to undergo a comprehensive background, financial, and/or criminal investigation.

The Town of Rocky Hill is an EEO/AA Employer and complies with the ADA. Applicants with disabilities may request assistance or an accommodation at any time by contacting Human Resources via telephone (860-258-7651), via confidential fax (860-257-1109), via email ([hrdept@rockyhillct.gov](mailto:hrdept@rockyhillct.gov)) or by visiting the department of Town Hall during business hours.

**Town of Rocky Hill  
Job Description**

**POSITION:** ASSISTANT MECHANIC/CUSTODIAN (FIRE DIVISION)  
**DEPARTMENT:** FIRE  
**REPORTS TO:** FIRE CHIEF  
**SUPERVISES:** N/A  
**BARGAINING UNIT:** NAGE LOCAL RI-266

**Summary of Responsibility:**

Performs journeyman automotive and mechanic work, including extensive preventative maintenance fire equipment, apparatus and fixtures.

**Essential Functions:**

1. Maintains vehicles (i.e. cars, trucks, vans, fire trucks, etc.) to ensure good daily operational working order.
2. Performs preventative maintenance annually on all fire apparatus (i.e. ladder trucks, rescue vehicles, engines, including servicing of all generators, fans, compressors, chain saws, etc.).
3. Performs annual pump tests on all fire vehicles with pumps.
4. Achieves and maintains certification in SCBA field repairs.
5. Attends pump classes as required.
6. Performs annual preventative maintenance on Fire Department marine apparatus unit.
7. Performs general duty fire prevention, fire protection and firefighting work, including response to calls for service during working hours.
8. Must qualify to drive and operate all department apparatus to emergencies. This qualification must be maintained yearly.
9. Performs preventative maintenance on building compressors at all three fire stations.
10. Performs labor/trade work at all three fire stations and Fire Police outpost building, which includes cleaning bathrooms and cleaning, stripping and polishing floors.
11. Performs light electrical, plumbing and carpentry work as required in multiple buildings.
12. Directs repairs by internal town and external contractors at all Fire Department properties.
13. Ability to accurately diagnose equipment failures and promptly and effectively repair a variety of complex equipment.
14. Tests and calibrates various firefighting equipment.
15. Manages the setup and take down of tables, chairs and other meeting incidentals for various training, events, meetings at Companies 1, 2 and 3 (i.e. Boy Scouts, State, Fire Marshal and Tax Assessor training classes, medical senior citizen blood test and flu shot programs, etc.).

The duties listed above are intended only as illustrative of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar or a logical assignment to the position.

**Qualifications and Competencies:**

1. Possesses basic mechanical knowledge of methods and tools used for heavy equipment for diesel and gasoline engines.
2. Must have basic hydraulics and general welding knowledge, including an understanding of occupational hazards and safety precautions required.
3. Maintains a basic understanding of metals and alloys in order to complete minor bodywork and vehicle painting.
4. Able to perform custodial services at various fire stations as required.
5. Must have a High School diploma, or GED.
6. Must maintain a valid Class 2Q Connecticut Driver's License.
7. CT Firefighter-1, Hazardous Materials Operations, and Basic First Aid/CPR.

The physical demands and work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

1. Regularly required to use hands to finger, handle or feel objects, tools, or controls; reach with hands and arms; and talk or hear.
2. Frequently is required to walk and sit.
3. Occasionally required to stand, climb or balance, and stoop, kneel, crouch or crawl.
4. Ability to lift and/or move up to twenty five (25) pounds.
5. Vision abilities required by this job include close vision, color vision, peripheral vision, depth perception and ability to adjust focus.
6. The dexterity necessary to utilize a computer keyboard on a regular basis is essential.
7. Performs all functions of a qualified firefighter.
8. The duties listed above are intended only as illustrative of the various types of work that may be performed.

The Town of Rocky Hill is an EEO/AA employer and complies with the guidelines of the Americans with Disabilities Act.